# A close up of a logo Description automatically generatedMAINE INTEGRATED PRIMARY SCHOOL

REF CA0125

## PRIVATE AND CONFIDENTIAL

### **EQUAL OPPORTUNITIES MONITORING**

Please read the notes of the reverse of this form before completing this questionnaire.

Please complete the following sections: Tick boxes as appropriate.

**1 MARITAL STATUS**: SINGLE MARRIED

WIDOWED DIVORCED OTHER/SPECIFY\_\_\_\_\_\_\_\_\_\_

**2 DATE OF BIRTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3 DISABILITY**

Do you consider yourself to have a disability?

YES NO

If yes, please indicate the nature of your disability by ticking the appropriate box(es).

MOBILITY DEXTERITY/CO-ORDINATION

VISION PSYCHIATRIC/MENTAL

HEARING LEARNING

SPEECH OTHER (Please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4** **RACE/ETHNIC ORIGIN:**

WHITE CHINESE IRISH TRAVELLER

INDIAN BLACK AFRICAN BLACK CARIBBEAN

PAKISTANI BANGLADESHI OTHER (specify) \_\_\_\_\_\_

**THANK YOU FOR YOUR CO-OPERATION**

**NB This questionnaire should be returned along with the application form.**

**Fair Employment Monitoring Questionnaire**

**Ref No: CA0125 Private & Confidential**

**Introduction:**

We are an Equal Opportunities Employer. We do not discriminate against our job applicants or employees and we aim to select the best person for the job.

We monitor the community background and sex of our job applicants and employees in order to demonstrate our commitment to promoting equality of opportunity in employment and to comply with our duties under the *Fair Employment & Treatment (NI) Order 1998.*

You are not obliged to answer the questions on this form and you will not suffer any penalty if you choose not to do so. Nevertheless, we encourage you to answer these questions. Your answers will be used by us to prepare and submit a monitoring return to the Equality Commission, but your identity will be kept anonymous. In all other regards your answers will be treated with the strictest confidence. We assure you that your answers will not be used by us to make any decisions affecting you, whether in a recruitment exercise or during the course of any employment with us.

**Community Background:**

Regardless of whether they actually practice a religion, most people in Northern Ireland are perceived to be members of either the Protestant or Roman Catholic communities.

**Please indicate the community to which you belong by ticking the appropriate box below:**

|  |  |  |
| --- | --- | --- |
| I am a member of the Protestant community: |  |  |
|  |  |  |
| I am a member of the Roman Catholic community: |  |  |
|  |  |  |
| I am not a member of either the Protestant or the Roman Catholic communities: |  |  |

*If you do not answer the above question, we are encouraged to use the residuary method of making a determination, which means that we can make a determination as to your community background on the basis of the personal information supplied by you in your application form/personnel file.*

**Sex: Please indicate your sex by ticking the appropriate box below:**

|  |  |  |
| --- | --- | --- |
| Male: |  |  |
|  |  |  |
| Female: |  |  |

***Note: If you answer this questionnaire you are obliged to do so truthfully as it is a criminal offence under the Fair Employment (Monitoring) Regulations (NI) 1999 to knowingly give false answers to these questions.***

### **EQUAL OPPORTUNITIES MONITORING**

It is the policy of Maine Integrated Primary School that all eligible persons will have equal opportunity for employment and advancement in the Board, irrespective of perceived religious belief, political opinion, gender, disability, age or race.

Selection for employment and advancement will be on the basis of ability, qualifications and aptitude to carry out the duties of the post.

In order to fulfil its legal obligation under the Fair Employment and Treatment (NI) Order 1998 and to ensure that its Equal Opportunities Policy Statement is effectively implemented, Maine Integrated Primary School is monitoring job applicants. Monitoring involves a comparison of recruitment and career progression of applicants with regard to sex, marital status and disability.

Access to this information will be strictly controlled and will not be available to those considering your application for employment. Monitoring will involve the use of statistical summaries of information in which the identities of individuals will not appear. This information will not be available for any purpose other than Equal Opportunities Monitoring. While Maine Integrated Primary School will seek to maintain the confidentiality of all documentation relating to appointments, disclosure of documentation may be required under the provisions of the equality legislation applicable in Northern Ireland.

**It should be noted that it is an offence, under the Fair Employment and Treatment (NI) Order 1998 to give false information to an employer who is seeking information from job applicants.**

**Your CV, along with the Monitoring Form, should be posted/delivered to Maine Integrated Primary School, 93 Portglenone Road, Randalstown, BT41 3EH**.

**Alternatively, please email both documents to: gneeson854@c2kni.net.**