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**Building Bridges – Learning Together**

The Board of Governors of Maine Integrated Primary School have the following post available for the 24/25 academic year:

Teaching post in Key Stage 2  **Temporary (Job-Share 2 days a week Thursday and Friday)**

# School Information

Maine Integrated Primary is an integrated, co-educational school in Randalstown. The school welcomes children from a wide catchment area, encompassing many cultures, religions and abilities. The school was founded in 2003 by a group of parents who wanted a school for children from all sides of our community to learn and grow in distinct and individual ways together. Parents continue to play a major role in the life of the school, helping teachers and children and contributing to the activities of the Friends of Maine and the Board of Governors. Today, the school strives to provide a rich, warm, and outstanding education. Maine children are valued for their unique capabilities and are active, enthusiastic participants in their learning.

# MISSION STATEMENT

Maine Integrated Primary School aims to accommodate children with different needs, interests and abilities from all communities. We aim to celebrate difference and promote individuality within a positive environment of mutual respect. For us integration means: parents, teachers and the local community, working closely to develop the whole child, personally, socially and physically.

# JOB DESCRIPTION

Each applicant must be prepared to carry out their duties in accordance with the principles of Maine Integrated Primary School, which specifically include:

* Evidence of a commitment to Integrated Education
* A commitment to Child-centred Education
* A belief in Parental Involvement in the life of the school
* A belief that an integrated school should be Christian rather than secular

The person appointed will be required:

* to fulfil such duties as are generally in agreement with the school’s Scheme of Management;
* to carry out a range of professional duties in accordance with the school’s policy and objectives as determined by the Principal in consultation with the Board of Governors;
* to follow through the reasonable directions of the Board of Governors;
* to consult where appropriate with the Principal, staff and the Board of Governors of the school;
* to fulfil those conditions of service as agreed for teachers by the Northern Ireland Teachers’ Salaries Negotiating Committee in Teacher’s terms and conditions.

Salary and conditions of service will be in accordance with points above.

# Person Specification

Applicants must be registered with the General Teaching Council for Northern Ireland (GTCNI) upon taking up employment.

Please note the onus is on candidates to provide sufficient detailed information on their application forms in order to demonstrate how they meet each of the criteria. Failure to do so may result in a candidate not being shortlisted since Selection Panels cannot make assumptions in the absence of essential information.

Please note only post-qualification teaching experience will be considered.

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| **Factor** | **Essential Criteria**The criteria that will be applied at shortlisting is as follows: | **Method of Assessment** |
| **Qualifications** | * Hold a teaching qualification that meets the requirements for recognition to teach grant-aided primary schools in Northern Ireland by the closing date for completed applications.
* Registered with the GTN or GTCNI

Please note that qualifications must be accrued by the closing date for the receipt of completed applications. | * Shortlisting by Application form
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| **Experience** | * 1 years’ experience teaching in a primary school (either on a full-time or part-time basis)
* Demonstrate how you would accommodate children with SEN within the classroom setting.
 | * Shortlisting by Application form
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| **Knowledge & Management**  | **The successful candidate must be able to demonstrate extensive knowledge of:*** The NI Primary Curriculum.
* Knowledge and experience with Safeguarding procedures
* Current educational developments and the ability to evaluate and respond to new educational challenges and manage change effectively
* Effective classroom pedagogy and how to ensure high standards of teaching, learning and achievement
* Familiar with assessment data use it effectively to improve practice and pupil outcomes
* The importance of emotional well-being and mental health in child development
 | * Shortlisting by Application Form
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Some or all of the desirable criteria may be applied by the Selection Panel in order to determine a manageable pool of candidates. Desirable Criteria will be applied in the order listed. You should make it clear on your application form, how and to what extent you meet the desirable criteria, as failure to do so may result in you not being shortlisted.

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| **Factor** | **Desirable Criteria** | **Method of Assessment** |
| **Qualifications and Experience** | 1.Be willing to organise and take after- school clubs2. Demonstrate a working knowledge  of Pastoral Care/Child Protection.3. Experience leading a curriculum  area.4. Experience in writing IEPs/PLPs | Shortlisting by Application Form |

The following are additional essential criteria which will be measured during the interview/selection stage.

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| **Factor** | **Essential Criteria** | **Method of Assessment** |
| Knowledge | * Knowledge of Northern Ireland Curriculum
* Knowledge and understanding of Safeguarding and Child Protection policy/practice
* Knowledge of the SEND Code of Practice
* Knowledge of a range of teaching strategies to meet the learning needs of the pupils.
* Knowledge of Information Technology systems such as digital classroom tools/media and the use of tablets/mobile technologies
* Knowledge of current assessment methods to inform teaching
 | Interview |
| **Skills/Abilities** | * Effective teaching and classroom management skills to inspire and challenge pupils to raise achievement
* Proven ability to provide a supportive, inclusive learning environment
* Ability to use initiative, solve problems and be flexible
* Ability to work collaboratively to promote positive relationships with pupils, colleagues, parents and the wider community
* Ability to work as an effective member of a team, and to motivate self and others
 | Interview |
| **Personal Qualities** | Evidence of how your experience and approach to work reflect the integrated ethos of Maine Integrated Primary School | Interview |

# Candidate Information

Application forms and Equal Opportunities Questionnaire are available from the school office. Please complete and return your Application Form and Equal Opportunities Questionnaire by post/emailed to ewoodin678@c2kni.net to the school before the closing deadline and marked as follows:

Application for the Post of Teacher
Maine Integrated Primary School
93 Portglenone Road
Randalstown
BT41 3EH

Forms must be received by 3pm on the 11th of June 2024

**Late applications will not be considered.**

**Short listing will take place by Friday 14th June 2024. Candidates will be contacted by phone/email.**

**Interviews will take place week commencing 17th June 2024**

Any recommendation for employment will be subject to the following:

* Completion of a Health Declaration Form. Upon receipt of such the Board of Governors may, at its discretion, require a candidate to attend a medical examination.
* Issue of a satisfactory Enhanced Disclosure.
* Documentary evidence of eligibility to work in the UK.
* Receipt of Birth Certificate.
* Receipt of original documentary evidence of qualifications.

A confirmed offer of employment will only be issued following all procedural and pre-employment checks.

**Appointment Information**

The successful candidate will be required to attend school on the designated ‘Baker’ days, which are scheduled for the last week of August.

Designation of post (class/key stage) will follow once successful applicants are appointed.

**Canvassing**

Any applicant who is found to have approached a panel member regarding a post with a view to seeking favourable treatment will be disqualified.

**Equal Opportunities**

Maine Integrated Primary School is fully committed to the promotion of equality of opportunity in employment to all. We aim to select the best person for the job and all recruitment decisions will be made objectively. A copy of the school’s equal opportunities policy is available on request.

**Issuing of Correspondence**

All correspondence regarding your selection process will be forwarded to you via email where one is provided on the application form. It is therefore important that the email address you supply on the application for is your preferred address for receipt of correspondence.

**References**

This appointment will be subject to satisfactory references being received. One reference should be from a person who is able to comment on your suitability to work with children/young people in an educational setting.

**Disclosure of Criminal Background**

As this post involves ‘regulated activity’ under the Safeguarding Vulnerable Groups (NI) Order 2007, the awarding of the post will be subject to a satisfactory Enhanced Disclosure of Criminal Background Check. This currently costs £33, further details regarding payment for this check will be issued when post has been confirmed.

Further information can be accessed on www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks or www.justice-ni.gov.uk/articles/about-accessni